

HOUSING AUTHORITY OF THE  
CITY OF SEDRO-WOOLLEY  
BOARD OF COMMISSIONERS  
SPECIAL VIRTUAL MEETING MINUTES

Wednesday, June 14, 2023

---

I. Call to Order

The meeting of the Board of Commissioners of the Sedro-Woolley Housing Authority was called to order by Chair Laurie Fellers at 10:45a.m., on Wednesday, June 14, 2023.

II. Roll Call

**Present:** Commissioner Laurie Fellers (Chair) (via Zoom), Commissioner Reta Stephenson (Vice-Chair)(via Zoom), Commissioner Kacy Johnson (via Zoom) and Commissioner Dona Cowan (via Zoom).

**Excused:** Commissioner Lesa Sheahan

**Guests:** Mayor Julie Johnson  
Robin Walls, Executive Director/CEO  
Anneliese Gryta, Deputy Executive Director of Housing Assistance Programs

III. Public Comment

No public comment.

IV. Approval of Minutes

A. April 20, 2023 - Board of Commissioners' Meeting Minutes

Commissioner Reta Stephenson moved for approval of the Minutes, seconded by Commissioner Dona Cowan; the Board unanimously approved the Minutes from April 20, 2023.

V. Action Items for Discussion & Approval

A. Approval of Voucher Report February 1, 2023 to March 31, 2023

Questions of Commissioners' were answered.

Commissioner Reta Stephenson moved for approval of the Voucher Report, seconded by Commissioner Dona Cowan; the board unanimously approved the Voucher Report for February 1, 2023 to March 31, 2023.

B. Resolution No. 485 – Authorizing Changes to the Public Housing Admission and Continued Occupancy Policy (ACOP) Relating to Household Eligibility

Commissioner Reta Stephenson moved for approval, seconded by Commissioner Dona Cowan; the board unanimously approved Resolution No. 485.

VI. Reports

A. Financial Report for April 2023

Tesh Assefa, Financial Reporting Manager explained the Financial Report for April 2023.

Questions of Commissioners' were answered.

B. Housing Management Report for April/May 2023

Caprice Witherspoon, Senior Property Manager gave an overview of the report.

VII. New Business

A. Sedro-Woolley Housing Authority HUD Monitoring Review Update

Anneliese Gryta, Deputy Executive Director of Housing Assistance Programs and Robin Walls, Executive Director/CEO gave an update on the SWHA HUD Monitoring Review.

IX. Adjournment

There being no further business before the Board of Commissioners, the meeting was adjourned at 11:06 a.m.

THE HOUSING AUTHORITY OF THE  
CITY OF SEDRO-WOOLLEY, WASHINGTON

  
LAURIE FELLERS, Chair  
Board of Commissioners

  
ROBIN WALLS  
Executive Director/CEO